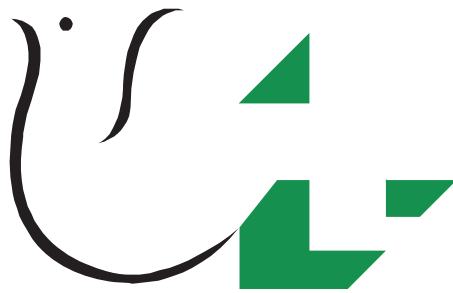


INSTITUTION OF INDUSTRIAL SAFETY PROFESSIONALS OF INDIA



Prospectus

Adv. Diploma Course in Industrial Safety

002, Vaastu Residency, Behind Nancy Colony,
Near S.T. Depot, Borivli (East), Mumbai - 400 066.

INSTITUTION OF INDUSTRIAL SAFETY PROFESSIONALS OF INDIA

During the last 25 years, industrial activity in India has grown by leaps and bounds. We now have about a Lac and a half factories registered under the Factories Act 1948. These factories employ over 60 Lac workers. In the wake of industrialization, new hazards incidental to the new plant and processes have to be faced by the workers. The management of the factories is required to take steps to control the hazards and have to ensure that their employees are not adversely affected.

Several progressive employers have delegated this responsibility to specially employed officers variously designated as safety and security officers, safety and training officers and risk managers. Institution of Industrial Safety Professionals of India was inaugurated in 1978 to bring such personnel together with a view to promote competency and efficiency among the professionals taking to industrial safety function in the growing industries. Institution offers the services of its members to industries by organizing Plant Safety Audits, Preparation of Safety Policy, On Site Emergency Plan, carrying our Risk Analysis, Safety Training Programmes and practical instructions in Fire Fighting for factory personnel at all levels.

Institution has been affiliated to the Maharashtra State Board of Technical Education, as authorized by the Director of Technical Education, Maharashtra. Institution conducts classes for the Adv. Diploma in Industrial Safety. On completion of the training the students of the Institution appear for the examination held by the Maharashtra State Board of Technical Education in November / December and April / May (Two Semesters) each year.

SAFETY OFFICERS:

Factories Act 1948 stipulates that factories employing 1,000 or more workers shall appoint Safety Officers as required by notification and Rules prescribed by State Governments. Government of Maharashtra has prescribed, by Maharashtra Safety Officers (Duties, Responsibilities and Conditions of Service) Rules, 1982, that the safety officer shall possess a diploma in industrial safety awarded by a recognized institution. Adv. Diploma in Industrial Safety (DIS) awarded by the Maharashtra State Board of Technical Education is the only Diploma recognized by the State Government of Maharashtra. The state Government has notified that every factory employing 1,000 workers or more shall appoint such safety officers on the following scale: -

<u>Number of Workers Ordinarily employed</u>	<u>Number of Safety Officers</u>
1,000 but not exceeding 2,000	One
Above 2,000 but not exceeding 5,000	Two
Above 5,000 but not exceeding 10,000	Three
Above 10,000	Four

Similarly the Safety Officers are required to be appointed in Construction Industry as prescribed in the Building & Construction Workers Act 1996 and Rules 2007.

CAREER PROSPECTUS:

It is estimated that in Maharashtra and in factories all over India several safety officers will be required. The number of officers required is bound to increase as the number of factories notified by the State Government increases and also the requirement of Safety Officers in Construction Industry (One Safety Officer for 500 Construction workers).

ADVANCED DIPLOMA IN INDUSTRIAL SAFETY & ACCREDITION:

Director of Technical Education has prescribed the syllabus for the Advanced Diploma in Industrial Safety and the Maharashtra State Board of Technical Education hold the examination for the students trained by the Institutions affiliated to the Board.

Institution of Industrial Safety Professionals of India (IISPI) is affiliated to the Board. The students attending the classes conducted by the IISPI are thus entitled to appear for the examination along with students trained by any other similar institution affiliated to the Board.

IISPI conducts the classes for the Diploma for the benefit of personnel already employed as Safety Officers in factories in and around Bombay. Of course even those employed otherwise than as safety officers and those not in employment are also admitted to the Course, if otherwise qualified. IISPI can take only 50 students each year.

COURSE PATTERN:

The course will follow the approved syllabus, extending over two semesters in an academic year from July to April as directed by the Director of Technical Education. The course comprises of lectures, practicals, project work and term work as follows:

Total Number of instruction weeks in a year	-	32 weeks (16 weeks in each semester)
Total Number of hours of instruction per week	-	24 hrs. Lectures + tutorials (1 st Sem.)
	-	20 hrs. Lectures + tutorials (2 nd Sem.)
	-	13 hrs. practical, project, Term work on Paper I, III & IV of 2 nd sems. i.e. Industrial Hygiene & Occ. Health, Safety in Chemical Industries and Safety in Engg. Ind.

The Course provides comprehensive education and training with emphasis on the practical aspects of the work of safety officers. The syllabus requires the student to write project report on Safety in Chemical Industry or Safety in Engineering Industry by observing conditions of work in industries and write two Accident Case Histories. The students have also to write report of practical of paper III safety engineering and journal for the laboratory work in connection with industrial hygiene & occupational health. On satisfactory completion of the course the students will be sent up for the examination conducted by the Maharashtra State Board of Technical Education who will award the Diploma to successful students.

ATTENDANCE:

There will be approximately 16 weeks (96 days) of classroom lectures and tutorials of 24 hours duration every week from Monday to Saturday in 1st Semester. In 2nd semester there will be 20 hrs. of lectures & tutorials and 13 hrs. of practicals, project and Term work per week for 16 weeks (96 days) as prescribed. The number of days for classroom work may be varied at the discretion of the Course Director. The students admitted to the Course will not be sent up for the Board Examination if they fail to attend 75% of the classroom days and all practical and project work and Term work as prescribed. Students may not be admitted to a class after the lectures starts on any day and may be marked absent for the day.

FACULTY FOR THE COURSE:

Faculty for the course include safety professionals having long and vast practical experience in the field of industrial safety. Apart from permanent faculty, experts working in industries and in Government departments are also invited to speak on special topics covered by the syllabus.

VENUE & TIMING:

The Diploma course will be conducted at the Institution's own premises at 002, Vastu Residency, Behind Nancy Colony, Adj. to S.T. Depot, Borivili (E), Mumbai – 400 066 (Near National Park). The classes are held from Monday to Saturday from 5.00 p.m. to 9.00 p.m. For practicals, laboratory work, project work and Term work the students will be called during the day generally on Saturdays and Sundays. Students will be expected to carry out the project work by obtaining on the spot information from the factories in which they are employed. In suitable cases the IISPI may be able to arrange for project work in some factories willing to take the students.

ELIGIBILITY FOR ADMISSION:

The minimum qualification for admission to the Advanced Diploma Course in Industrials Safety as prescribed by the Director of Technical Education is:

- 1) a) Recognized Diploma in any branch of Technology or Engineering
OR
- b) Recognized Degree in Physics or Chemistry, Agriculture
AND
- 2) a) Experience for 2 years in manufacturing, maintenance or safety department in an industry.
OR
- b) Experience for 2 years in research, training or education in the field of Industrial safety.
OR
- c) Experience for 2 years in a Government department in administration of any Safety Legislation.

APPLICATION FOR ADMISSION:

Application for admission to the Course should be made in the form attached to this prospectus. Applications should be complete in all respects including the copies of Degree / Diploma certificates, Mark Sheets, Work Experience, Certificate from the employer to show the required experience, Leaving Certificate and Domicile / Nationality Certificate.

Application must be accompanied by the Demand Draft for the full fees as mentioned below:

APPLICATIONS WHICH ARE INCOMPLETE IN ANY MANNER WILL BE REJECTED.**FEES:**

The following fees are payable by each student:

- | | | |
|----|---|---------------|
| a) | Tuition Fees | Rs. 1,000.00 |
| b) | Additional amount towards expenses incurred by IISPI for supply of stationery, copies of course material and expenses towards practicals, term work, Audio visual aids and other incidental expenses. | Rs. 30,000.00 |
| c) | Membership Subscription for life | Rs. 1,100.00 |

Total Rs. 32,100.00

Unless the fees in full are paid a student will not be allowed to attend the class.

Fees paid along with the application for admission will not be refunded if the student fails to join the Course within three days after the classes start. If the application for admission is rejected by IISPI, the total fees will be refunded.

All the fees shall be paid by Crossed Demand Draft only drawn in favour of Institution of Industrial Safety Professionals of India", payable at Mumbai. **FEES IN CASH WILL NOT BE ACCEPTED. Please ensure that the name of the Institution is written correctly on the Demand Draft.**

INTERVIEW:

After initial screening of the applications, the candidates will be required to appear for an interview and final selection. **The date, time and place for the interview is given below:**

Date : First working day in the month of July.
 Time : 5.00 P.M.
 Venue : 002, Vastu Residency, Behind Nancy Colony, Adj. to S.T. Depot, Borivili (E), Mumbai – 400 066 (Near National Park).
 (Confirm on Mobile: 9820095262)

Call for the interview does not guarantee that the candidate will be finally selected. The candidates will have to appear for the interview at their own cost.

The original degree / diploma Certificates, Mark Sheet, Experience Certificate, Leaving Certificate and domicile / Nationality certificate must be produced at the time of the interview.

There will be no separate call for the interview.

CONDUCT & DISCIPLINE:

The students will have to follow the conduct and discipline rules of the Institution

The students joining the course will have to give an undertaking that they will not claim any compensation from the Institution of Industrial Safety Professionals of India or the industrial or any other organisation to which a visit may be arranged for project work or otherwise as part of the Course, for any accident or damage suffered by the students during such visits.

Last Date for Submission of Application - 25th JUNE

Please read the prospectus once again to avoid any inconvenience or confusion.

INSTITUTION OF INDUSTRIAL SAFETY PROFESSIONALS OF INDIA

002, Vaastu Residency, Behind Nancy Colony, Near S.T. Depot, Borivili (East), Mumbai – 400 066.

Application for Admission to Advanced Diploma Course in Industrial Safety

To be filled in candidate's own hand writing

1. Name in full (Capital Letters) : _____
Surname First Name Middle Name
2. Date of Birth : _____
3. Present Address (For Correspondence) : _____

4. Permanent Address : _____

5. Details of education qualifications : _____
(Enclose copies of degree dip. certificates & Mark Sheets, leaving & Nationality Certificate)
6. Details of Experience : _____
(Enclose copies of certificates)
7. Name of the Organization where employed : _____
8. Position held & Designation : _____
9. Do you belong to SC / ST : _____
10. Particulars of Demand Draft : _____

I hereby declare that the information given above is true to the best of my knowledge and belief and that no material information is willfully suppressed by me. I also understand that I may be disqualified from being admitted or after admission I may be disqualified to attend the course if any information is found to be incorrect or if any information of relevance is found suppressed by me. If admitted to the course I shall attend the class punctually and regularly and shall complete the course including tours & visits, term work and project work by due date as may be required by the Course Director. I have also read the prospectus thoroughly and carefully.

Place: _____

SIGNATURE OF THE CANDIDATE

Date: _____

CONTACT PHONE NO (Landline and mobile)